



Department of Rural and
Community Development

*An Roinn Forbartha
Tuaithe agus Pobail*



Roinn Cumarsáide, Gníomhaithe
ar son na hAeráide & Comhshaoil
Department of Communications,
Climate Action & Environment

Mobile Phone and Broadband Taskforce Implementation Group

Meeting No.3

- Date/Time:** 9.30am Wednesday 22nd November 2017
- Venue:** No. 8 Ely Place, Dublin 2
- Attendees:** Minister Denis Naughten T.D. (D/CCAIE) (co-Chair), Minister Seán Kyne T.D. (D/RCD) (co-Chair), Ray O’Leary (D/TTAS), John McCarthy (D/TTAS), Pat Maher (TII), Gerry Fahy (ComReg), Peter Burke (LGMA), Peter Hynes (CCMA), Niamh Drew (D/HPLG), Orla Twomey (ASAI), William Parnell (D/RCD)
- Dept. Officials:** Stjohn O’Connor (D/RCD), Ciara Bates (D/RCD), Mairéad McCabe (D/CCAIE), Ian Price (D/CCAIE), Rory Hinchy (D/CCAIE), Paul Lee (D/CCAIE), Nuala Dormer (D/CCAIE), Ross Elwood (D/CCAIE), Peter Harper (D/RCD)
- Secretariat:** Aisling Penrose (D/RCD)

1. Opening remarks

- 1.1 Minister Naughten welcomed attendees to the third meeting of the Taskforce Implementation Group. Minister Naughten applauded the progress being made on delivery of actions and the positive level of taking place between stakeholders, and encouraged the continuation of the level of momentum which has been built up to date.
- 1.2 Minister Kyne advised attendees that he has taken over the role of co-chair from Minister Ring and said that he looked forward to working closely with all present to progress the important work of the Group.

2. Minutes of last meeting

- 2.1 The minutes of the meeting held on 5 July 2017 were approved without amendment.

3. Progress Report on Quarter 3 actions

- 3.1 Minister Naughten called upon each of the action owners to provide a brief overview of the current status of specific actions which they have been tasked with delivering in the Q3 period.
- The Department of Transport, Tourism and Sport (D/TTAS) provided an overview at the meeting on the progress of actions under its remit.
 - Transport Infrastructure Ireland (TII) summarised progress on its action items.

- The County and City Management Association (CCMA) summarised progress on action item under its remit.
 - ComReg outlined progress on actions it has been tasked with delivering.
 - The Department of Housing, Planning, and Local Government (D/HPLG) outlined the status of its action items.
 - The Department of Rural and Community Development (D/RCD) outlined the status of its action items.
 - The Department of Communications, Climate Action and Environment (D/CCA) outlined progress on actions which they play the lead role in delivering.
- 3.2 An update on items reported in the Q1 and Q2 Progress Reports as delayed was also provided by each of the action holders involved.
- 3.3 Minister Naughten requested attendees to advise any amendments to the content of the Progress Report to the Secretariat asap in order for the report to be finalised for publication in the coming days.

4. Report on National Stakeholder Forum

- 4.1 In line with Action 1 of the Mobile Phone and Broadband Taskforce, an annual forum for all stakeholders to discuss issues impacting on the rollout of telecoms infrastructure was held on 6 October in Athlone. Minister Naughten and Minister Kyne co-hosted the Forum.
- 4.2 Minister Kyne thanked those present who attended the event and particularly those who played an active role in participating in the discussions during the breakout sessions.
- 4.3 A report on the Forum was circulated in advance of the meeting. The report provides an overview of the issues discussed at the four thematic breakout sessions, proposed next steps, and items for consideration in the future work of the Taskforce.
- 4.4 Any final comments on the content of the Forum Report to be submitted to the Secretariat asap in order for the report to be published on the DRC and DCCA websites within the next few days.

5. Draft 2018 Taskforce Work Programme

- 5.1 An overview was provided of the proposed actions for inclusion in the 2018 work programme and discussion invited on the list of actions.
- 5.2 The Secretariat advised that further expansion of the draft list of actions will be undertaken, including assigning a lead organisation responsible for delivery of each specific action.
- 5.3 The Secretariat will engage with each stakeholder on a bilateral basis to further the actions in order to finalise a definitive list of measures for inclusion in the work programme for 2018.

6. Annual Report Template

- 6.1 A proposed structure for the Annual Review to be published in early 2018 was circulated ahead of the meeting.
- 6.2 The format for the Report includes an overall update on progress to date, content highlighting the impact of delivery of the range of Taskforce actions and an update on each of the specific actions. The report will also outline proposed 2018 actions.
- 6.3 Any feedback on the proposed format of the report to be submitted to the Secretariat.

7. Any other Business

- 7.1 There was no other business raised for discussion at the meeting.

8. Next steps/Date of next meeting

- 8.1 Any final revisions to text included in the Q3 Progress Report or the material included in the Forum Report to be advised to the Secretariat by action holders by close of business on Friday 24 November to enable the reports to be finalised for publication week commencing 27 November.
- 8.2 Any comments on the proposed structure of the Annual Review report to be submitted to the Secretariat.
- 8.3 The next meeting of the Taskforce Implementation Group will take place on 31 January 2018.
- 8.4 Bilateral meetings will be arranged by the Secretariat in advance of the January meeting to discuss the status of all actions in order to compile the Annual Review Report.